**Freelance Contract**

**This Freelance Contract (“Agreement”)** is made and entered into on [Date], by and between:

**Client:** [Client’s Full Name or Company Name]  
Address: [Client’s Address]  
Email: [Client’s Email Address]  
Phone: [Client’s Phone Number]

and

**Freelancer:** [Freelancer’s Full Name or Business Name]  
Address: [Freelancer’s Address]  
Email: [Freelancer’s Email Address]  
Phone: [Freelancer’s Phone Number]

Collectively referred to as the “Parties.”

**1. Scope of Work**

The Freelancer agrees to perform the following services (“Services”) for the Client:  
[Describe the project details, tasks, deliverables, and milestones.]

The Freelancer shall provide all labor, materials, and expertise necessary to complete the Services as agreed upon in this Contract.

**2. Timeline and Deadlines**

The project will begin on [Start Date] and is expected to be completed by [End Date].  
Specific milestones and deadlines (if applicable) are as follows:

* [Milestone 1: Description and Due Date]
* [Milestone 2: Description and Due Date]

**3. Payment Terms**

The Client agrees to pay the Freelancer as follows:

* **Total Fee:** $[Amount]
* **Payment Schedule:** [e.g., 50% upfront and 50% upon completion, or milestone-based payments]
* **Payment Method:** [Bank transfer, PayPal, etc.]

Late payments beyond [number] days of the due date may incur a late fee of [percentage]% per week until payment is received in full.

**4. Revisions**

The Freelancer agrees to provide up to [number] rounds of revisions. Additional revisions or changes beyond the agreed scope of work may incur extra charges at the rate of $[rate] per hour or as otherwise agreed in writing.

**5. Intellectual Property Rights**

Upon full payment, all rights, title, and interest in the completed work will transfer to the Client.  
The Freelancer retains the right to include the work in their professional portfolio unless otherwise agreed in writing.

**6. Confidentiality**

Both Parties agree to maintain the confidentiality of all proprietary or sensitive information disclosed during the project. The Freelancer shall not share, copy, or use any confidential information for purposes outside this Agreement without written permission from the Client.

**7. Liability and Indemnity**

The Freelancer will perform the Services to the best of their ability and knowledge. However, the Freelancer makes no guarantees regarding specific results.  
Each Party agrees to indemnify and hold the other harmless against any damages, claims, or losses arising out of their own negligence or breach of this Agreement.

**8. Termination**

Either Party may terminate this Agreement by providing [number] days’ written notice.  
In the event of termination:

* The Client shall pay the Freelancer for all work completed up to the termination date.
* Any work in progress shall be delivered to the Client upon payment.