

# Delivery Receipt

[Company Name]

[Address]

[Address]

[Website]

[E-mail]

[Phone Number]

Date : .....

Receipt # : .....

Deliver To	
Name	
Address	
Phone	

☐ Partial Delivery

☐ Complete Delivery

Description	Quantity

Payment Method :

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Subtotal	
Discount	
TAX / VAT	
Total Amount Due	
Amount Paid	

Recipient Signature

Delivery Person Signature